

## **CCR Procedures for vetting Tuum Est China Fellowships**

This Fellowship has been endowed to support UBC doctoral students to undertake advanced training in the humanities and social sciences on **mainland China (People's Republic of China, PRC)**. It is established with the core expectation that the candidate will conduct substantial research in mainland China during the first four-year period of their doctoral program (field research including qualitative and quantitative data collection, library and archive research, collaboration with Chinese peers). As funds become available, the Centre for Chinese Research (CCR) in the Institute of Asian Research as part of the School of Public Policy and Global Affairs has been tasked by the donor to adjudicate the awarding of Fellowship support annually. At present, funds allow for a likely \$8,000 award per fellow for four years (\$32,000 total) for deserving candidate(s). As more endowment funds accrue, awards can increase.

This memo outlines the nomination and application process (pilot version for this first year):

1. UBC Departments are welcome to propose a suitable candidate in this year's application pool who would be working in the humanities or social sciences on mainland China. This can be done in conversation with the co-Directors or management committee members of the CCR.
2. A nomination letter from a faculty member affiliated with the CCR supporting the candidate and identifying the supervisor of the applicant's doctoral study.
3. A support letter from either the head or the graduate chair of an applicant's home department. The letter needs to confirm: 1) the applicant will be admitted to the department if s/he is awarded the Tuum Est China Doctoral Research Fellowship. The department is responsible for providing other funding to meet the minimum funding requirement for doctoral students at UBC (Note: Effective September 2024 onward, all full-time students who are offered admission to begin a UBC-Vancouver PhD program in September 2014 or later must be provided with a minimum funding package equal to \$24,000 for each of the first four years of their PhD). 2) Monetary or in-kind contributions to be provided by the home department to support the applicant's doctoral study.

4. A copy of the candidate's UBC application. A research plan for field data collection in mainland China in the next four years (up to two pages) is also required if such a research plan is not already included in the candidate's application package. The research plan should answer the following: 1) The applicant's relevant research experience on the research topic; 2) A detailed plan for field data collection in mainland China; 3) An assessment of the feasibility of data collection in the next four years, including the applicant's connections with the research site (if any).
5. Each department can **nominate up to 2 candidates**. Short-listed candidates will be interviewed by the CCR management committee to reach a final decision.
6. Winners of the Fellowship are supposed to regularly attend CCR-organized events and a brief progress report is needed to annually renew the Fellowship.
7. When the PhD student is no longer enrolled at UBC, the funding for this Fellowship will be discontinued. Additionally, if the student's academic progress fails to meet the standards required of UBC PhD students, the funding may also be terminated, subject to a unanimous vote by the members of the CCR Management Committee.
8. The applicant should send the complete application package to:  
[forestry.grad-awards@ubc.ca](mailto:forestry.grad-awards@ubc.ca) before **February 23rd 11:59 PM**